



ANNUAL REPORT

2017

LAPORAN
TAHUNAN



Malaysian Organization for Development of **Indian Women in
Career, Entrepreneurs and Professionals**

www.miweps.org

Prepared by
Ms Nawar Mani Ramachandran
Secretary General

CONTENTS

Contents	Pages
A. About MiWEPs	3
B. Our Resources	4
C. Notice of 3rd Annual General Meeting	5
D. 2nd Annual General Meeting Minutes	6
E. President's Address	9
F. Management Council Report	10
G. Activities Year 2017	12
H. Appreciation	18
I. Audited Financial Report as at 31st December 2017	19

A. About MiWEPS

MiWEPS is a non profit organization for Malaysian Indian working women and entrepreneurs of three main categories namely women who are in employment, be it blue collar, white collar or professional; or self employed or entrepreneurs. It was formed on 18th February 2016 and launched on the 15th of March 2016 in Matrade.

Our Vision

To increase Indian Women C-Suite Officers, Board of Directors, Managers and Entrepreneurs, both in business and corporate entities.

Our Mission

- To assist members to **move up** the corporate ladder
- To guide and **mentor** members to indulge in business
- To assist existing business women to **expand & export**
- To provide **training and development** to improve business and management acumen

Inspirational Clubs

We provide members a platform to continuously develop themselves in various areas by participating in any of the following:

		
		
		

B. Our Resources

Honorary Advisors

Dr Jaya Bushani

Mr Madhu Sudhan Nair

Dato' Seri Dr Prushotman

Management Council

Dr. Maria Rufina

Ms. Nawar Mani Ramachandran

Ms Jamuna Karmehen

Dr Sivajothy

Ms Amsa Naidu

Pn Fawia Begum

Dr Nalini Arumugam

Ms. Jaya Chitra

President

Secretary General

Assistant Secretary General

Treasurer

Committee - Professionals

Committee - Women Liaison

Committee – Terengganu

Committee - Perak

Volunteers (Task Force Leads)

Ms R.Maahesh

Ms. Davi Sohanlal

Ms. Sarina A.A @ Anietha

Ms. Srivani

Ms. Jeevamoney

Ms. Vijaya Latchme

Ms. Zarina Bebe

Dr. Cecilliann Veronica

Ms. Shila Dorai Raj

Ms. Premasundari Ramakrishnan

Ms. Elizabeth Nelson

C. Notice for 3rd AGM



Malaysian Organization for Development of Indian Women in Career, Entrepreneurs and Professionals

NOTICE

for

3rd Annual General Meeting

The 3rd Annual General Meeting for Malaysian Organization for Development of Indian Women in Career, Entrepreneurs and Professionals will be held as follows:

Date : 29th Sept, 2018, Saturday
Time : 10.00am – 2.00pm
Venue : Dewan Perdana 1, Universiti Malaya

AGENDA

1. Welcome by the Secretary General
2. President's Address
3. Adoption of Minutes of the 2nd AGM held on the 10th June 2017
4. Presentation & Adoption of Annual Report 2017
5. Presentation & Adoption of Audited Accounts for year ended 31st December 2017
6. Consideration of Resolutions
7. Appointment of Auditors
8. Election

BY ORDER OF MANAGEMENT COUNCIL

.....
Ms. Nawar Mani Ramachandran
Honorary Secretary General
Date : 13th September 2018

D. 2nd AGM Minutes

Minutes of The 2nd Annual General Meeting

Date : June 10, 2017 , Saturday

Time : 11.30am - 1.10pm

Venue : Signature International Hotel, Jalan Pudu, Kuala Lumpur

1.0 LIST OF ATTENDEES AT THE ANNUAL GENERAL MEETING

COUNCIL

1. Dr Maria Rufina	QPAC Business Consultant Sdn Bhd	President
2. Jamuna Karmehen	Knowledge Adventure Sdn Bhd	Asst Sec Gen
3. Nawar Mani	Awan Sensory Marketing	Treasurer
4. Dr. Sivajothi	AASJ Corporate Consultants Sdn Bhd	Asst Treasurer
5. Dr Jaya Bushani	Jey's Kolors Sdn Bhd	Hon Advisor
6. Fawzia Begum	Anar Paper Co/B	Women Liaison
7. Fauziah Bibi	Successful Management Consultancy	Membership
8. Amsa Naidu	Mutalib Wan & Co	Professionals
9. Jaya Chitra	Excel Tech Resources	Perak State
10. Suguna Arjunan	Septonic	Corporate

MEMBERS

Please refer to attachment

ABSENTEES (WITH APOLOGIES) AT THE ANNUAL GENERAL MEETING

1. Rhaany Entrepreneur

MEETING MINUTES

2.0	WELCOME ADDRESS AND REVIEW BY THE PRESIDENT	
	2.1	The Asst Secretary General, Jamuna Karmehen welcomed the members and read out the notice of the 2 nd Annual General Meeting (AGM). Stating that the required quorum was present. The meeting was called to order at 11.30am with Dr.Maria Rufina as the Chair.
	2.2	President in her address welcomed and thanked the Council, and members present.
3.0	ADOPTION OF MINUTES OF THE 1ST AGM HELD ON MARCH 26, 2016	
	3.1	The Asst Secretary General, Jamuna Karmehen reviewed the minutes Proposed by : Fawzia Begum and Seconded by : Fauziah Bibi
4.0	PRESENTATION & ADOPTION OF ANNUAL REPORT FROM INCEPTION UNTIL APRIL 2017	
	4.1	The Asst Secretary General, Jamuna Karmehen presented the report Proposed by : Amsa Naidu and Seconded by : Fawzia Begum

5.0	PRESENTATION & ADOPTION OF AUDITED ACCOUNTS FOR YEAR ENDED DECEMBER 31, 2016	
	5.1	The Treasurer, Nawar Mani, presented the report Proposed by : Amsa Naidu and Seconded by : Fawzia Begum
	5.2	<ul style="list-style-type: none"> i. Dr Jaya Bushani raised questions - When is the fiscal year for MiWEPs <ul style="list-style-type: none"> - Dr Maria explained that the fiscal year ends on Dec 31 ii. Dr Jaya Bushani enquired - How MiWEPs is going to generate money for the activities <ul style="list-style-type: none"> - Dr Maria explained that the recruitment of large number of members, and the renewal of membership will generate money for MiWEPs iii. Dr Jaya Bushani gave good feedback on the members' improvement after attending the Grooming Sessions organized by MiWEPs
6.0	CONSIDERATION OF RESOLUTIONS	
	6.1	<p>Proposer : Nawar Mani Ref clause : Constitution Fasal 2(1) Constitution : Registered address is Level 9, Unit 3, Wisma UOA, Damansara II, No.6, Changkat Semantan, Damansara Heights 50490, Wilayah Persekutuan KL</p> <p>Proposed Resolution : Change address to to No 29-3, Jalan USJ 1 / 1C, Regalia Business Center, 47620 Subang Jaya</p> <p>Remarks : Convenience and save cost Status : 33 registered members unanimously agreed - APPROVED</p>
	6.2	<p>Proposer : Amsa Ref clause : Constitution Fasal 6 (1) – (2) Constitution : Membership fee is : Entrance – RM 50 and Annual Fee – RM 250</p> <p>Proposed Resolution : To change membership fee to : Entrance – RM 50 and Annual Fee – RM 100</p> <p>The Management Council has the authority to award discounted rate for specific cases. Remarks : To make it more affordable for all categories of people Status : 33 registered members unanimously agreed - APPROVED</p> <ul style="list-style-type: none"> i. Dr Nalini enquired on the definition of entrance fee <ul style="list-style-type: none"> - Dr Maria and Dr Jaya explained that the entrance fee is the registration fee ii. Sheela enquired on what are the specific cases so that there are no misuse iii. Bakia enquired whether there are discounts for single mothers iv. Susieela commented that it should be on a case by case per se <ul style="list-style-type: none"> - After discussion, by majority votes, these were agreed: <ul style="list-style-type: none"> a. 50% reduction of annual fees for under privileged and OKU b. 50% reduction of annual fees for the B40 income group c. 50% reduction of annual fees for single mothers d. a special reduction of annual fees during major event or summit e. The Council is entrusted to use their jurisdiction on the specific cases v. Bakia enquired whether one membership applies for one family <ul style="list-style-type: none"> - Dr Maria clarified that one membership is for one individual vi. Rubini enquired on the definition on B40 vii. Dr Maria clarified that it's for household total income less than RM3,000/month viii. Jeevamoney enquired whether discounts are applicable to wealthy senior citizens <ul style="list-style-type: none"> - 16 voted for no discounted rate for those aged 65 years and above - 11 voted for discounted rate for those aged 65 years and above
	6.3	<p>Proposer : Dr Maria Rufina Ref clause : Constitution Fasal 7(3) Constitution : Annual General Meetings must be held within 12 months from the last AGM</p> <p>Proposed Resolution : To change from “within 12 months” to “within 18 months”</p> <p>Remarks : To allow more time to prepare for the next AGM Status : 33 registered members unanimously agreed - APPROVED</p>

6.4	<p>Proposer : Nawar Mani Ref clause : Constitution Fasal 10(3) Constitution : All cheques must be signed by President, Secretary General and Treasurer Proposed Resolution : To Change to : All cheques shall be signed by any TWO (2) of the following personnel – President, Secretary General and Treasurer Remarks : To allow flexibility and to reduce delay Status : 31 registered members unanimously agreed</p> <ul style="list-style-type: none"> i. Dr Jaya explained that one of the personnel must be the Treasurer ii. Banu enquired on the limit for signatures on the cheque <ul style="list-style-type: none"> - RM 5,000 and above : 3 signatures required - Less than RM 5,000 : 2 signatures required - APPROVED
6.5	<p>Proposer : Dr Maria Rufina Ref clause : Constitution Fasal 8 Constitution : Names have to be nominated and seconded for the positions and selection shall be done based by “voting”, but SILENT on criteria for nomination Proposed Resolution : Criteria for nomination: 1. President – must have served actively in the EXCO for at least 1 term (2 years) 2. Deputy President/Vice President - must have served actively in the EXCO or Council for at least 1 term (2 years) 3. There will be two (2) Vice Presidents appointed 4. EXCO Members - must have served actively in the EXCO or Council for at least 1 term (2 yrs) 5. Council Members – minimum must have served as volunteers in the council for at least 1 yr 6. For those who don’t qualify in the above No.1 – 4; there is an option for candidate to be screened by a panel of interviewers before nomination Remarks : Clear path for progress and to ensure succession planning Status : 31 registered members unanimously agreed - APPROVED</p> <ul style="list-style-type: none"> i. Dr Jaya commented there is no need for the clause <ul style="list-style-type: none"> - Dr Maria explained the need for continuity and getting committed candidates ii. Kamala enquired on the definition of 1 year and 1 term <ul style="list-style-type: none"> - Dr Maria clarified that 1 term is equivalent to 2 years
7.0	APPOINTMENT OF AUDITORS
7.1	<p>Nirmala Subramaniam and Bhavani Raman were appointed as the internal auditors. 33 registered members unanimously agreed.</p>
8.0	APPOINTMENT OF SECRETARY GENERAL & OTHER KEY OFFICE BEARERS
7.2	<p>Nawar Mani Ramachandran was appointed as the Hon Secretary General and Dr Sivajothi was appointed as the Treasurer. Proposed by : Dr Maria and Seconded by : Suseela 33 registered members unanimously agreed</p>

The meeting was adjourned at 1.10pm.

PRESIDENT

DR. MARIA RUFINA

ASSISTANT SECRETARY GENERAL

MS. JAMUNA KARMEHEN

MiWEPS

No 29-3, Jalan USJ 1/1C, Regalia Business Centre, 47620, Subang Jaya, Selangor.

Tel: 603-8023 636

Email: miweeps@gmail.com

Url: www.miweeps.org

E. President's Address

From the desk of...

The President



Dear MiWEPS Members, we took another leap in the year 2017! In just two years, we have crossed many milestones and achieved more than expected.

2017 saw us successfully rolling out a **Mega Convention in University Malaya in Nov 2017** called the Career & Business Upgrade Program (CAP). This was attended by more than 350 delegates, including about 80 of them from Philippines. Thanks to the dedicated and committed organizing committee. This program also gave us a lot of visual presence throughout whole of Malaysia.

MIWEPS beneficiaries is something that we can boast about too. In the year 2017, the **membership increased from a meagre 56 to 311 members** as at Dec 2017. Thanks to the "CAP" and the new resolution that was passed in the last AGM. We are glad that we can make MiWEPS affordable to many out there.

Our activities and events too built confidence in the eyes of the public and government and that helped us **garner grants from SEDIC and Jabatan Pembangunan Wanita**. We also saw some of our ladies being invited to several platforms to speak and share their experiences and wow, was that one of our goals too, to see more of our ladies being showcased as speakers in events!

The inspirational clubs that we initiated was meant for our members to continuously strengthen their weak areas. Among all clubs, the most active ones in 2017 were the Speakers Club and the Grooming Club. It just amazes us when we saw our little efforts being hailed as something that has inspired and built their confidence to a higher level. It almost gave us tears in our eyes, when we saw ...

- those who are always quiet, now stand up and speak or even become Emcees;
- those who were the least groomed, now dressed in a more appropriate and presentable manner to take their corporate and business growth to a level above
- those staying at home as housewives have embarked on some small business as their additional income;
- those who did not know how to operate their business be it conventional or digital, now actively promoting their business via social media
- successful and high flying ladies going through the Women Directors' Program and qualifying themselves at first level for a Boardship Role; and, this list goes on!

All these achievements will never be a reality without the commitment of the Management Council. Many of them have been very committed and have contributed selflessly in ensuring that MiWEPS vision and mission are realized, always upholding MiWEPS' quest for quality in everything we do. **"Your work reflects the respect for yourself ; "The devil is in the details" and "No past time attitude in NGOs as they have vision and mission too"** are three mantras that are consistently echoed to the Management Council. It has been clearly reiterated that those who do not stand by these mantras will need to give way to those who do. At this juncture, I wish to congratulate and thank the Task Force Leads who have volunteered themselves without any recognition. They truly have been a pillar to MiWEPS as well.

MiWEPS also would like to express gratitude to Signature Hotel, KL Sentral for sponsoring venue for our regular activities and meetings, and also to QPAC Business Consultant for sponsoring MiWEPS office.

These have really taken off some big burden from us and helped us function smoothly.

Lastly, in this 3rd AGM, we will be electing our New Management Council for the term 2018 / 2020. I truly wish to see some of the past dedicated Council members come back for another term and the Task Force Leads to elevate themselves as Council Members. To all members who are present, please let yourselves be heard during this AGM and vote wisely and objectively for a forward moving MiWEPS. VANAKKAM.

Dr. Maria Rufina
President of MiWEPS

F. Management Council Report

This Annual Report covers all activities conducted from Jan – Dec 2017. However, as activities from Jan – April 17 had been covered under the 2nd Annual Report, the activities deliberated here will be for those conducted after the 2nd AGM, from April – Dec 2017.

1. Management Council

There were a total of 11 Elected Council Members as at 2nd AGM. They are:

Dr.Maria Rufina	-	President
Ms Nawa Mani Ramachandran	-	Secretary General
Ms Jamuna Karmehen	-	Assistant Secretary General
Dr.Sivajothi	-	Treasurer
Ms Amsa Naidu	-	Committee – Professional
Ms Logeswary	-	Committee – Entrepreneurs
Ms Suguna Arjunan	-	Committee - Career
Ms Fawzia Begum	-	Committee – women Liaison
Ms Fauziah Bibi	-	Committee – Membership
Ms Jaya Chitra	-	Committee – Perak

By December 2017, three Council Members vacated their positions due to personal reasons. They are Ms Fauziah Bibi, Ms Logeswary , Ms Suguna Arjunan.

2. Task Force Leads

Due to the withdrawal of some of the Council Members, we called for volunteers from members to assist us, and a total of 8 volunteers who are called Task Force Leads, joined us. They are :

Batch 1

1. Ms. Mahesh
2. Ms. Srivani
3. Ms. Davi Sohanlal
4. Ms. Sarina A.A @Anietha
5. Ms. Jeevamoney

Batch 2

1. Ms. Vijaya Latchme
2. Ms. Zarina Bebe
3. Dr. Cecilliann Veronica

The Task Force Leads joined us in the Council Meetings as well and assisted us in all activities and events just like the Council members. With the exception of a few, most of them were very active and helpful.

3. Attendance Of Management Council And Task Force Leads

Dr.Maria Rufina	-	President	-	8/8
Ms Nawa Mani Ramachandran	-	Secretary General	-	7/8
Ms Jamuna Karmehen	-	Assistant Secretary General	-	7/8
Dr.Sivajothi	-	Treasurer	-	5/8
Ms Amsa Naidu	-	Committee – Professional	-	7/8
Ms Logeswary	-	Committee – Entrepreneurs	-	0/8
Ms Suguna Arjunan	-	Committee - Career	--	3/8
Ms Fawzia Begum	-	Committee – women Liaison	-	7/8
Ms Fauziah Bibi	-	Committee – Membership	-	1/8
Ms Jaya Chitra	-	Committee – Perak	-	6/8

Ms. Mahesh	-	Task Force Lead	-	5/8
Ms. Srivani	-	Task Force Lead	-	4/8
Ms. Davi Sohanlal	-	Task Force Lead	-	7/8
Ms. Sarina A.A @Anietha	-	Task Force Lead	-	5/8
Ms. Jeevamoney	-	Task Force Lead	-	4/7
Ms. Vijaya Latchme	-	Task Force Lead	-	4/4
Ms. Zarina Bebe	-	Task Force Lead	-	3/4
Dr. Cecilliann Veronica	-	Task Force Lead	-	3/4

2 of them obtained 100% attendance for meetings and 7 of them obtained 87.5 %, 3 of them obtained 62.5% and the rest were lesser than 60% attendance. The Management Council records a word of congratulations and thanks for their commitment. A total of 8 meetings were held. The dates and attendance are as follows;

Date	Type of Meeting	ATTENDANCE			
		Council	%	T/Force	%
4 th July 17	1 st Mgmt. Council Meeting	6/9	66.6	4/5	80
2 nd Aug 17	2 nd Mgmt. Council Meeting	6/9	66.6	3/6	50
5 th Sept 17	3 rd Mgmt. Council Meeting	5/9	55.5	6/6	100
26 th Sept 17	Career Upgrade Meeting	4/9	44.4	4/6	66.6
3 rd Oct 17	4 th Mgmt. Council Meeting & CAP	5/9	55.5	9/9	100
24 th Oct 17	Career Upgrade Meeting (CAP)	7/9	77.8	2/9	22.2
31 st Oct 17	Career Upgrade Meeting (CAP)	7/9	77.8	6/9	66.6
8 th Nov 17	5 th Mgmt. Council Meeting & CAP	5/9	55.5	6/9	66.6

Average attendance for Council and Task Force was about 66%. This was not very encouraging. To improve we made it a point to finish meetings by 9.30pm and to have it at different locations to cater for those staying further away.

4. Grants from Government

During this year, MiWEPS obtained two government grants namely, from Jabatan Pembangunan Wanita and SEDIC under Jabatan Perdana Menteri. With these grants MiWEPS managed to pull through a very big project for the women in B40 category and we did a Career Upgrade Programme which we called CAP on the 25th & 26th November 2017.

5.Reach Out to Other Districts and States

We actually planned to reach out to at least two other states, but as there was a big demand from Selangor itself, we reached out to Banting. MiWEPS Reach Out programme in Banting was held at MCS College on the 23rd September 2017. From this Reach Out alone, 36 new members came on board.

6.MiWEPS Support

Miweeps support was created to support and give easy access , guidance and solutions to members who wish to have immediate answers or solutions to their queries or concerns. The MiWEPS support is done by Ms Amsa via telephone calls attended anytime between 8am – 9am and 5pm – 6pm. Queries and concerns addressed from the 2nd May – 30th Dec 2017 are as follows:

Skills up-grading.	12 calls
Finance/accounts , banking & loans.	9 calls
Career guidance	6 calls
Human Resources & Administration.	7 calls
Corporate matters	5 calls
Legal matters	22 calls
TOTAL	61 calls

G. Activities for Year 2017

Chronology of Activities from January 2017 To 31st December 2017 are as follows:

No	Date	Event	Venue
1	17 Jan	7 th Council Meeting	Signature Hotel, Sentral
2	1 st Feb	8 th Council Meeting	Signature Hotel, Sentral
3	6 th Feb	MiWEPS Support	NIL
4	13-15 Feb	Women Directors Programme 1	Bangsar
5	19 th Feb	Meditation Workshop	Kajang
6	24 th Feb	Women Power Network by LEADWOMEN	Sunway Resort
7	26 th Feb	Power Network 2	Signature Hotel, Sentral
8	11-12 th March	Mahendi Workshop	KLSICCI, Training Room
9	15 th March	Speakers Club 1	Signature Hotel, Sentral
10	18 th March	Personal Grooming Club 1	Signature Hotel, Sentral
11	25 th March	Personal Grooming Club 2	Signature Hotel, Sentral
12	1 st April	Personal Grooming Club 3	Signature Hotel, Sentral
13	7 th April	1MET Mentoring Partnership by MOF	Shan & Co Trg Room
14	11 th April	Stress Mgmt. by Mdm Sathya (India)	MOF, Putrajaya
ACTIVITY 1 TO 14 ALREADY REPORTED IN THE PREVIOUS AGM TILL APRIL 11TH 2017			
15	3 rd May	9 th Council Meeting	Signature Hotel, Sentral
16	15 th May	AGM Task Force Meeting	Smart Steps, Bangsar
17	16 th May	Speakers Club 2	Signature Hotel, Sentral
18	5 th June	AGM discussion	Signature Hotel, Pudu
19	9 th June	Pre AGM Discussion	Signature Hotel, Pudu
20	10 th June	2 nd Annual General Meeting	Signature Hotel, Pudu
21	14 th June	MiWEPS & GERC Philippines Networking	Soliel Hotel, Jln Bukit Bintang
22	17 th June	Yoga- Peace Day with Guru Mahaan	
23	4 th July	1 st Council Meeting	Smart Steps, Bangsar
24	10 th July	NCWO Event	
25	2 nd August	2 nd Council Meeting	QPAC Business Consultant
26	5 th August	Training with Microsoft Malaysia	Microsoft Office Malaysia
27	25 th August	NCWO Dinner/Jom Niaga	
28	5 th Sept	3 rd Council Meeting	Speechelp Therapy Centre, PJ
29	12 th Sept	Speakers Club- Business Pitch	Signature Hotel, Sentral
30	23 rd Sept	Reach Out Banting	MCS College, Banting
31	12-14 th Sept	Women Directors Programme	Lead Women, Bangsar
32	26 th Sep	CAP Meeting	Speechelp Therapy Centre, PJ

33	3 rd Oct	4 th Council Meeting	Signature Hotel, Sentral
34	8 th Oct	Let's Nesippom Deepavali CSR	
35	24 th Oct	CAP Meeting	Signature Hotel, Sentral
36	31 st Oct	CAP Meeting	NGL Tech, Wisma UOA 2, KL
37	7 th Nov	5 th Council Meeting	Signature Hotel, Sentral
38	11 th Nov	Dr. Maria & Nawa on Minnal FM	Angkasapuri
39	21 st Nov	CAP Meeting	QPAC Business Consultants
40	25-26 Nov	Career & Business Upgrade Program (CAP)	University Malaya
41	27 th Nov	CAP Committee Dinner Outing	Hokkaido Restaurant
42	2 nd Dec	e-Usahawan Explore the Digital World	Old Klang Road
43	12 th Dec	Speakers Club 3	Signature Hotel, Sentral
44	16 th Dec	CUEDIP Interview for KL/SELANGOR Batch	QPAC Business Consultant

Breakdown of the above activities and the Person In Charge are as follows:

Project Meetings	7	CAP, AGM	Council
Council meetings	6		Secretariat/Council
Signature Projects	3	Career & Biz Upgrade	Ms Amsa / Ms Nawa
		GERC & Philippines	Dr.Maria
		Exec Dip Interview	Dr.Maria
Speakers Clubs Events	3	Pitch, Debate & Training	Dr.Maria
Training	2	E-usahawan	Ms Srivani
		Microsoft Training	Ms Fauziah Bibi
AGM	1	2 nd AGM	Council
MiWEPS Support		Support through calls	Ms. Amsa
Wellness	1	Yoga	Ms Amsa
Reach Out	1	Banting	Ms Mahesh
Women Director Program	1	WDP Training	Ms Amsa
CSR	1	Nesippom in Cheras Home	Ms Davi
Council Appreciation	1	CAP Committee Dinner	Ms Nawa
Events by other NGOs	2	NCWO coordination	Ms Fawzia Begum
Press / Media Coverage	1	Minnal Fm for CAP	Dr.Maria

H. Activities for the Year 2017

2nd Annual General Meeting 10th June 2017, Signature Hotel, Pudu		
		

Career & Business Upgrade Program (CAP)

24th – 25th Nov 2017, University Malaya



Date ; 25-26 November 2017

Time ; 8am -5pm

Venue; University Malaya (Faculty of Arts and Social Sciences)

This summit is in alignment with Malaysian Indian Blueprint and also with MiWEPs mission to uplift the Indian women, especially for those in the B40 category and earning less than Rm 4000 household income. They could be either working in any organizations or managing own businesses.

The event was supported by Jabatan Pembangunan Wanita and the Guest of Honor on that day was Dr Faridah Awang. On this day, YBhg Professor Datuk Rajendran, Director General of SEDIC (then) launched the "Career Upgrade with Executive Diploma Program" (CUEDIP), sponsored by SEDIC for 100 women. The President (then) of KL and Selangor Indian Chamber of Commerce and Industry, YBhg Datuk Dr. V. Shanmuganathan, was also present to show his support for women development and empowerment.

Purpose of Miweps organising CAP is to provide women with essential and practical tips that would help them in various aspects of employment and business. The key intention is to help them to either get a promotion, pay raise, new job that pays higher or increase their sales revenue in business in the next 12 months.

For the above to happen, all topics were geared towards how to **"Stand Out and Shine"** above the rest. **CAP** was also intended to educate, empower, enhance and broaden participant's knowledge by providing extra skills and knowledge by Industry Experts on Career Advancement, Self-Rebranding, Positive Communication, Achieving Performance Beyond Excellence, Cash Flow Management, Facebook for Business, Techniques to Close Sale, Inventory Management, Daily Planning and Organizing Email Writing, Record and filing and many more. CAP covered about 25 topics all in. On day two there were three concurrent sessions being held.

In addition, to the above, we also gave opportunity to **50 women** to open up business booths to showcase their products at the Dataran Sastera. Many of them made good sales on that day.

The VIPs present were indeed very impressed at the great turnout and the scale of this event, and encouraged us to continue this endeavour in the future.

Total turnout of participants for the summit will be **423** including about 180 from rural areas as Banting, Tanjung Sepat, Teluk Panglima Garang, Kuala Selangor and Taman Medan, Petaling Jaya and **80** delegates from Gender Equality Resource Center of Philippines.

Spearheaded by Dr Maria Rufina , Nawar Mani & Amsa Naidu

Business Network & Exhibition with GERC, Philippines

14th June 2017, Soliel Hotel, Jalan Bukit Bintang



Speakers Club

16th May 17, 12th Sept 17, 12th Dec 17



The **Speakers' Club** was a brainchild of our President, Dr Maria to enhance the speaking capabilities of our Indian women. We at MiWEPS strongly believe that for our women to be empowered, communications skill is one of the fundamental traits. We had organized several sessions of the Speakers' Club and each time we added a creative twist in it. Once, we had Toastmasters' Club concept, the other time in debate, and we also invited prominent guest speakers.

The main objective of bringing out the great speaker and presenter in each individual were always on our mind in designing the sessions. The best part is, each person gets an opportunity to come up in front and present. We always had overwhelming responses by our members and the attendance is mostly full with a room of 25 – 50 participants. All those who had attended had positive feedback and stated that Speakers' Club really improved their confidence level. Furthermore, our invited panellists applauded our great effort and amazed by our planning and detailed coordination.

The Council and the working committee would like to thank all the members for their active participation and support in making the Speakers' Club a success. Let's join forces to create more women whom are empowered in the way they speak to inspire others!

Women Directors Program

12th – 14th Sep 2017

Date: 12th - 14th September 2017

Time ; 9.30am

Venue ; Connexion at Bangsar South

TOPIC : ENHANCING BOARD LEADERSHIP

Women Directorship Programme (WDP) is an exclusive programme conducted by one of Miweps partner's LEAD WOMEN to aspire and encourage Professional Entrepreneurs & business women to seat as Board of Directors. In ensuring government's policy of 30% of board of directors composition are consist of Women . Participants were equipped with good understanding of the

roles and responsibilities of the board and the directors , securities market, corporate governance, board dynamic and placement and preparation to be seated as a director. To-date Miweps have sent 6 professional women to attend WDP programme.

Spearheaded by Ms Amsa Naidu

Reach Out in Banting

Date : 23rd Sept 2017

Venue: MCS College, Banting

Total attended : 67 pax

New members signed up : 52 pax

Total Booths : 15



Training with Microsoft Malaysia

5th Aug 2017



The training programme was attended by 42 participants (4 members and 38 non-members) including both male and female. The programme was coordinated by Pn. Fauziah Bibi (MiWEPS Membership Committee Chairperson) and Madam Nawarmani (MiWEPS Hon. Secretary General) welcomed the participants on behalf of MiWEPS. It was then launched by Pn. Jasmine Begum (Microsoft Malaysia Director of Legal & Corporate Affairs). The training was conducted by Microsoft Malaysia best trainer En. Rezall.

Let's Nesippom Deepavali Charity at Pertubuhan kebajikan anak yatim Mary,

Kuala Lumpur

Date : 8th Oct 2017

The Charity drive was organised by MiWEPS by giving away goodies, clothes, cookies, cakes etc.

We also had some fun games and celebrated the Deepavali Cheer with approximately 60 inmates.



**Interview for Executive Diploma – KL & Selangor
16th Dec 2017**



MiWEPS Members in Other Events

INTERNATIONAL YOGA DAY

Date : 17/6/2017

Time: [6.30am-12pm](#)

Venue : Puchong Sentral im4u

Miweeps not only beliefs empowering women through business and transforming careers but also through holistic approaches such as stress management and Yoga techniques and practices . As such Miweeps also participated in International Yoga Day organised by our affiliate Universal peace sanctuary Malaysia (UPSM) wherein about 37 members participated and benefited



Hari Raya Open House at SME Corp



Jom Niaga Conference & Hari Wanita Dinner

Date : 25th Aug 2017

Held at Hotel Dorset Subang Jaya. WENA, NCWO and KPWKM jointly organised the one day event. Puan Fawzia was one of the organizing committee for this event. From MiWEPS we had 15 members who participated in the Seminar, and there were 2 booths taken up by our members too. The highlight of the event was our member Datin Manimala performed 2 Hindi songs at the Dinner function while the Guest Of Honour was the Duli Yang Maha Mulia Raja Permaisuri Perak Darul Ridzuan Tuanku Zara Salim.



I. Our Heartfelt Thanks for your Support & Contribution

Many have contributed to this successful year and MiWEPS hereby would like to convey its appreciation to all those who have contributed in one way or another, be it the the sponsors, the donors, the advisors, council members, task force leads, members, the government agencies, ministries, the media and every well wishers who have contributed in one way or another.

Our heartfelt appreciation also goes to SEDIC, JPW (Jabatan Pembangunan Wanita), YBhg. Dato' Dr. V. Shanmuganathan (Signature Hotel) , QPAC Business Consultant Sdn Bhd , Speechelp and Smart Kindergarten for sponsoring their premises for MIWEPS' regular activities.

PREPARED ON BEHALF OF THE MANAGEMENT COUNCIL

.....
Ms Nawar Mani Ramachandran
Secretary General

MALAYSIAN INTERNATIONAL ASSOCIATION OF INDIAN WOMEN CAREERS ENTREPRENEURS AND PROFESSIONALS

Registration No.: PPM-008-14-19022016
(Registered in Malaysia)

STATEMENT BY MEMBERS OF THE MANAGEMENT COUNCIL

We, the undersigned, being members of the Management Council of the Malaysian International Association of Indian Women Careers Entrepreneurs and Professionals (MIWEPS), do hereby state that, in the opinion of the Management Council, the financial statements set out on pages 2 to 7 are properly drawn up so as to give a true and fair view of the state of affairs of the association at 31 December 2017 and result of its operation and its receipts and payments for the year then ended.

ON BEHALF OF MANAGEMENT COUNCIL

.....
DR MARIA RUFINA MARIASOOSAI
PRESIDENT

.....
DR. SIVAJOTHI A/P K. SUPPIAH
HONORARY TREASURER

REPORT OF THE AUDITORS TO THE MEMBERS OF
MALAYSIAN INTERNATIONAL ASSOCIATION OF INDIAN WOMEN CAREERS
ENTREPRENEURS AND PROFESSIONALS (MIWEPS)

We conducted our audit, with examination of the Balance Sheet and Income and Expenditure of Malaysian International Association of Indian Women Careers Entrepreneurs and Professionals (MIWEPS) and have obtained all the information and explanation required.

In our opinion, the Statement of Financial Position and the Income and Expenditure Statement give a true and fair view of the state of affairs of the Association as at 31 December 2017 and its results for the year ended on that date.

.....
NIRMALA SUPRAMANIAM
HONORARY AUDITOR

.....
BHAVANI RAMAN
HONORARY AUDITOR

Kuala Lumpur
Date:

STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2017

	Note	2017 RM	2016 RM
CURRENT ASSETS			
Cash & bank balances	3	339,880	5,723
		<u>339,880</u>	<u>5,723</u>
TOTAL ASSETS		<u>339,880</u>	<u>5,723</u>
FUND AND LIABILITIES			
General fund		22,780	5,723
		<u>22,780</u>	<u>5,723</u>
CURRENT LIABILITIES			
Other payables, accruals and grant received	4	317,100	-
		<u>317,100</u>	<u>-</u>
TOTAL LIABILITIES		<u>317,100</u>	<u>-</u>
TOTAL FUND AND LIABILITIES		<u>339,880</u>	<u>5,723</u>

The annexed notes form an integral part of the financial statements.

INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2017

	2017	2016
	RM	RM
INCOME		
Sponsorship	14,000	750
Microsoft office training	5,470	-
Philippines for Booth & delegation	1,870	-
Women director program	7,537	-
Grooming	2,260	-
Stress management	330	-
CAP - Sponsorship, grant, delegates & booth fees	55,585	-
Speaker club	190	-
Power network	375	135
Membership subscriptions	19,600	10,100
IWFCI	-	645
	107,217	11,630
EXPENDITURE		
Microsoft office training	2,735	-
Philippines for Booth & delegation	300	-
Women director program	6,699	-
Grooming	2,049	-
Stress management	200	-
Expenses for Cap	62,090	-
Speaker club	46	-
Power network	518	300
Reach-out Bunting	414	-
AGM expenses	10,679	-
General expenses(HQ)	4,430	4,040
Strategic workshop	-	917
IWFCI	-	650
	90,160	5,907
NET SURPLUS FOR THE FINANCIAL YEAR	17,057	5,723

The annexed notes form an integral part of the financial statements.

STATEMENT OF CHANGES IN ACCUMULATED FUND
FOR THE YEAR ENDED 31 DECEMBER 2017

	ACCUMULATED FUND RM
As date of incorporation 19 February 2016	-
Net surplus for the financial period	5,723
At 01 January, 2017	<hr/> 5,723
Net surplus for the financial year	17,057
At 31 December, 2017	<hr/> 22,780 <hr/>

STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

	2017 RM	2016 RM
BANK AND CASH AS AT 01 JANUARY	5,723	-
RECEIPTS		
Sponsorship	14,000	750
Microsoft office training	5,470	-
Philippines for Booth & delegation	1,870	-
Women director program	7,537	-
Grooming	2,260	-
Stress management	330	-
CAP - Sponsorship, grant, delegates & booth fees	55,585	-
Speaker club	190	-
Power network	375	135
Membership subscriptions	19,600	10,100
IWFCI	-	645
TOTAL RECEIPTS	107,217	11,630
LESS: PAYMENTS		
Microsoft office training	2,735	-
Philippines for Booth & delegation	300	-
Women director program	6,699	-
Grooming	2,049	-
Stress management	200	-
Expenses for Cap	62,090	-
Speaker club	46	-
Power network	518	300
Reach-out Bunting	414	-
AGM expenses	10,679	-
General expenses(HQ)	4,430	4,040
Strategic workshop	-	917
IWFCI	-	650
TOTAL PAYMENTS	90,160	5,907
<u>WORKING CAPITAL</u>		
Increase in other payables, accruals and grant received	317,100	-
TOTAL WORKING CAPITAL	317,100	-
	339,880	5,723
<u>REPRESENTED BY :</u>		
Cash at bank	338,330	5,123
Cash in hand	1,550	600
	339,880	5,723

The accompanying notes form an integral part of the financial statements.

NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2017

1. PRINCIPLE ACTIVITY AND GENERAL INFORMATION

The principal activity of the Society is as a platform to consolidate all career women, professional, entrepreneurs, business women and to promote the development of women in innovation and technology. There has been no significant change in this activity during the financial year.

There was no employee employed by the society at the end of the financial year ended 31 December 2017.

The Society is a society registered with the Registrar of Societies.

The address of the registered office and principal place of business of the Society is as follows:-

29-3, Jalan USJ 1/1C,
Regalia Business Center,
47620 Subang Jaya,
Selangor Darul Ehsan.

2. SIGNIFICANT ACCOUNTING POLICIES

(a) **Accounting convention**

The financial statements have been prepared under the historical cost convention.

The financial statements are presented in Ringgit Malaysia ("RM")

(b) **Income recognition**

Members' subscriptions fees, sponsorship fees and any others events done for the members have been recognized on receipts basis.

(c) **Cash and cash equivalents**

Cash and cash equipment's represent cash and bank balances, short-term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2017

(d) **Impairment of Assets**

The carrying values of assets are reviewed for impairment when there is an indication that the assets might be impaired. Impairment is measured by comparing the carrying values of the assets with their recoverable amounts. The recoverable amount is the higher of net realizable value and value in use, which is measured by reference to discounted future cash flows. Recoverable amounts are estimated for individual assets or, if it is not possible, for the cash-generating unit.

The impairment loss is charged to do the income statement immediately, unless the asset is carried at revalued amount. Any impairment loss of a revalued asset is treated as a revaluation decrease to the extent of previously recognized revaluation surplus for the same asset.

(e) **Financial Instruments**

Financial instruments are recognized in the balance sheet when the society has become a party to the contractual provisions of the instrument.

Financial instruments are classified as liabilities or equity in accordance with the substance of the contractual arrangement. Interest, dividends, gains and losses relating to a financial instrument are classified as liabilities and are reported as expenses or revenue. Distributions to holders of the financial instruments classified as equity are charged directly to equity. Financial instruments are offset when the society has a legally enforceable right to offset and intends either to settle on a net basis or to realize the asset and settle the liability simultaneously.

3. CASH AND CASH EQUIVALENTS

	2017 RM	2016 RM
Cash and cash equivalents consist of:		
Bank Balances	338,330	5,123
Cash in hand	1,550	600
	<u>339,880</u>	<u>5,723</u>

4. OTHER PAYABLES, ACCRUALS AND GRANT RECEIVED

	2017 RM	2016 RM
Grant received	316,700	-
Accruals	400	-
	<u>317,100</u>	<u>-</u>